

FLYSKYNINE TRAVELTECH

Job Description

Title	Date: (01-Nov-2021)
Travel Manager-I (Junior)	
Organisation: Travel Management Operations	
Line Manager: Executive Director	

Job Type:	
Job Stage 1	Exempt or Nonexempt
Full Time (45 hours/week)	Exempt
Compensation: As per market standards	Additional Benefits & Rewards: Performance based incentives Work from home (work remotely)

JOB DESCRIPTION AND RESPONSIBILITIES:
<p>About us</p> <p>FLYSKYNINE Traveltech is an innovative and smart travel management company providing exceptional Travel experience to our client & their customers spread across USA. Our goal is to keep our clients & their customers satisfied, become their trustworthy and reliable partner for their future travel management needs while demonstrating utmost professionalism.</p> <p>Our Exciting Opportunity</p> <p>FLYSKYNINE Traveltech is looking for a passionate and professional Travel Manager to join our team. As a Travel Manager, you will be responsible to serve our customer's travel management needs.</p> <p>You will:</p> <ul style="list-style-type: none"> • Provide Travel Management Services to individual and business customers • Work towards generating new customers. • Determine customers' needs and preferences, such as schedules and costs and sell Airline tickets. • Working on GDS (Amadeus) to check the fares and schedule information • Generate PNRs and deal with the airlines to issue new tickets. • Make alternative booking arrangements if changes arise before or during the trip. • Answering campaign calls to promote the brand. • Should have the expertise of converting inbound calls into a confirmed sale, thus generating revenue for the company. • Selling the brand and building a rapport to retain their loyalty for future travel needs • Team Leadership and Maintain team performance reports and dashboards. • Lead and initiate performance/process improvement

To be successful in your role you must have
<ul style="list-style-type: none"> • Undergraduate/graduate/postgraduate degree. • Minimum 1-3 years of experience in travel industry with hardcore sales. • Proficient in MS office, travel tools etc. • Customer First attitude and demonstrate Customer Relationship Skills • Sound knowledge of geography, especially for the US market. • Campaign calling experience is preferred but not mandatory • Willing to work in rotational shifts.Able to handle pressure with a good sales aptitude. • Excellent spoken English, communications, and convincing skills. • Collaborate with peers internally for team development and skill development. • Innovative smart thinker Outcome & result oriented

What's in it for you?
<p>Here at Flyskynine Traveltech our culture is to redefine employee success and what future holds for you. Joining us is a way to move your career and work in a place where collaboration, innovation and speak up environment serve as a core way on how we work. Welcome to an organization where you can make an 'smart' impact.</p> <p><small>We provide equal employment opportunities without regard to race, color, gender, sexual orientation, transgender status, gender identity and/or expression, marital status, pregnancy, parental status, religion, political opinion, nationality, ethnic background, social origin, social status, indigenous status, disability, age, union.</small></p>